

ANY FALSE STATEMENT IN THIS APPLICATION IS A VIOLATION OF LAW AND  
MAY BE PUNISHED BY FINE OR IMPRISONMENT OR BOTH.

**TYPE ALL APPLICATIONS**

DOR USE ONLY — REJECT NUMBER

STAPLE  
HERE

**INSTRUCTIONS ON REVERSE**

OFFICE VALIDATION



MISSOURI DEPARTMENT OF REVENUE  
(573) 526-3669

**APPLICATION FOR DOCUMENTED VESSEL  
CERTIFICATE OF REGISTRATION**



REGISTRATION	TYPE OF REGISTRATION (CHECK ONE):		ORIGINAL <input type="checkbox"/>		DUPLICATE <input type="checkbox"/>		CORRECTED <input type="checkbox"/>		MISSOURI CERTIFICATE NUMBER:						
	DUPLICATE REGISTRATION ONLY — COMPLETE REASON AND NOTARIZE (SEE BELOW). NOTARY INFORMATION APPLIES TO APPLICANT'S SIGNATURE. <input type="checkbox"/> LOST <input type="checkbox"/> STOLEN <input type="checkbox"/> MUTILATED (ATTACH MUTILATED REGISTRATION) <input type="checkbox"/> NEVER RECEIVED — LOST IN MAIL								OWNER'S TELEPHONE NUMBER (   )						
OWNER	OWNER'S NAME — LAST, FIRST, MIDDLE							DLN/FEIN NUMBER		DATE OF BIRTH					
	MISSOURI STREET ADDRESS, R.R. (WHERE VESSEL IS HOUSED OR LOCATED)					<input type="checkbox"/> MAIL TO	Check box and complete information below so that a certificate of registration can be mailed. (If owner's address is different than to the right or is an out of state address.)								
	MAILING ADDRESS														
UNIT	CITY		STATE		ZIP CODE		CITY		STATE		ZIP CODE				
	YEAR		MAKE		MANUFACTURER'S HULL IDENTIFICATION NUMBER				MODEL NUMBER		HORSEPOWER				
	COLOR		FUEL TYPE		LENGTH FT.   IN.		MATERIAL		BOAT TYPE		ENGINE DRIVE TYPE		TYPE OF PROPULSION		
	NEW		USED MO		USED OUT-OF-STATE		SURRENDERED TITLE NUMBER		STATE		U.S. COAST GUARD OFFICIAL NUMBER		EXP. MONTH		EXP. YEAR
DOCUMENTED VESSEL REGISTRATION REQUIREMENTS	DOCUMENTED VESSEL NAME										REGISTRATION DECAL NUMBER		EXPIRATION YEAR		
	<input type="checkbox"/> Copy of the Certificate of Documentation issued by the United States (U.S.) Coast Guard; <input type="checkbox"/> Proof of Ownership (See back of application for acceptable proof) *Must include purchase price and purchase date; <input type="checkbox"/> Your paid personal property tax receipt or statement of non-assessment from the county (or City of St. Louis) assessor or collector for the previous year. The property tax receipt or statement of non-assessment must be in the owner's name; <input type="checkbox"/> \$16.50 fee ( <b>\$7.50 certification fee and \$9.00 processing fee</b> ); <input type="checkbox"/> A registration and processing fee based on the length of the vessel ( <b>see chart on the back of application for fees</b> ); <input type="checkbox"/> The "in-lieu: watercraft tax based on purchase price of the vessel ( <b>see chart on the back of application for fees</b> ) or proof that applicable taxes have been paid (trade-in credit is not accepted); and <input type="checkbox"/> Penalty fees as noted on the back of the application, if applicable.												PREVIOUSLY DOCUMENTED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF DOCUMENTED, LIST STATE		
													DATE OF PURCHASE		
													PURCHASE PRICE		
OWNER SIGNATURE	I CERTIFY THAT THE STATEMENTS HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE, AS THE OWNER OF THE ABOVE MENTIONED VESSEL, I CONSENT TO ANY INSPECTION NECESSARY TO DETERMINE COMPLIANCE WITH PROVISIONS OF 306, RSMo.							SIGNATURE OF ONE OWNER REQUIRED <b>X</b>		\$					
										<b>FEES</b>					
DEALER	MISSOURI BOAT DEALER NUMBER		BOAT DEALER NAME			CITY, STATE, AND ZIP CODE			TELEPHONE NUMBER (   )			\$			
	I CERTIFY THAT THE FACTS HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE.							SIGNATURE OF DEALER OR REPRESENTATIVE					PENALTY \$		
NOTARY PUBLIC REGISTRATION ONLY	NOTARY PUBLIC EMBOSSE OR BLACK RUBBER STAMP SEAL		STATE				COUNTY (OR CITY OF ST. LOUIS)						OTHER PENALTIES \$		
			SUBSCRIBED AND SWORN BEFORE ME, THIS DAY OF								CERTIFICATION FEE \$				
			NOTARY PUBLIC SIGNATURE				MY COMMISSION EXPIRES				<b>\$ 7.50</b>				
			NOTARY PUBLIC NAME (TYPED OR PRINTED)								NOTARY FEE				
REMARKS:										PERSONAL PROPERTY TAX		PROCESSING FEE \$			
<b>FOR DEPARTMENT OF REVENUE USE ONLY</b>										PROCESSED BY		IN-LIEU TAX \$			
TEMPORARY PERMIT NUMBER		TEMPORARY PERMIT ISSUE DATE		TEMPORARY PERMIT EXPIRES		TOTAL \$		MISSOURI CITY OR COUNTY WHERE THE UNIT IS HOUSED		TEMP PERMIT \$					
CONTROL NUMBER					DISTRIBUTION AMT. \$		TOTAL \$								
<b>MISSOURI RESIDENTS MUST MAKE APPLICATION WITHIN THIRTY (30) DAYS TO AVOID PENALTIES.</b>												\$			

## INSTRUCTIONS TO APPLICANT

This application is to be used when applying for a Documented Vessel Certificate of Registration. It must be submitted with the proper fees to the MISSOURI DEPARTMENT OF REVENUE, DOCUMENTED VESSEL REGISTRATION, P.O. BOX 100, 301 W. HIGH STREET, ROOM 370, JEFFERSON CITY, MO 65105-0100

## INSTRUCTIONS FOR COMPLETING THIS FORM (DOR-4398)

1. Complete the owner's name and the address of where the vessel is normally housed or located.
2. The following documented vessel information must be shown: model year, make, hull identification number, model number, horsepower, color, fuel type, length, material, boat type, engine drive type, and type of propulsion.
3. If the owner's address is different from where the vessel is housed or located, the mail to information must be completed showing the owner's home address. The Certificate of Registration will be mailed to this address.
4. One owner must sign the application in the space provided.

Note: The personal information in your vessel record is protected as provided by law.

## REQUIRED DOCUMENTS

This application must be accompanied by the following:

1. A copy of the Certificate of Documentation issued by the United States (U.S.) Coast Guard.
2. Proof of ownership as follows:
  - If new or previously titled: the Manufacturer's Statement of Origin (MSO) or the original title. (NOTE: If the MSO or title was surrendered to the U.S. Coast Guard, a statement from the purchaser outlining this fact and a bill of sale completed by the seller must be submitted.); **OR**
  - If previously documented with the U.S. Coast Guard; a certified copy of the "ABSTRACT OF TITLE" in the new owner's name; **AND** the Missouri documented vessel certificate of registration properly assigned by the seller to the purchaser, if applicable.
3. Your paid personal property tax receipt or statement of non-assessment from the county (or city of St. Louis) assessor or collector for the previous year. The property tax receipt or statement of non-assessment must be in the owner's name.
4. \$16.50 fee (**\$7.50 certification fee and \$9.00 processing fee**).
5. A registration and processing fee based on the length of the vessel as follows:

<u>LENGTH OF VESSEL</u>	<u>REGISTRATION FEE</u>	<u>PROCESSING FEE</u>
UNDER 16 FEET	\$ 25.00	\$9.00
16 feet but less than 26 feet	\$ 55.00	\$9.00
26 feet but less than 40 feet	\$100.00	\$9.00
40 feet and over	\$150.00	\$9.00

6. The "in-lieu" watercraft tax based on the purchase price of the vessel (see chart below) or proof that applicable taxes have been paid (trade-in-credit is NOT allowed).

<u>PURCHASE PRICE</u>	<u>TAX DUE</u>	<u>PURCHASE PRICE</u>	<u>TAX DUE</u>
\$ 15,000 or less	\$500.00	\$300,001 to \$350,000	\$5,500.00
\$ 15,001 to \$ 30,000	\$650.00	\$350,001 to \$400,000	\$6,000.00
\$ 30,001 to \$ 50,000	\$1,000.00	\$400,001 to \$450,000	\$6,500.00
\$ 50,001 to \$100,000	\$1,400.00	\$450,001 to \$500,000	\$7,500.00
\$100,001 to \$150,000	\$2,000.00	\$500,001 to \$550,000	\$8,500.00
\$150,001 to \$200,000	\$3,000.00	\$550,001 to \$650,000	\$9,500.00
\$200,001 to \$250,000	\$4,000.00	\$650,001 to \$750,000	\$10,500.00
\$250,001 to \$300,000	\$5,000.00	\$750,001 and above	Add an additional \$1,500.00 for each \$100,000 increment in the purchase price.

7. Penalty fees as noted below, if applicable.

**Note:** The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds.

**Note:** License Office notary service - \$2.00

## PENALTIES

A Missouri resident shall make application for a documented vessel certificate of registration within 30 days of acquiring the vessel. A nonresident shall make application for such registration within 60 days after acquiring a vessel in this state or bringing a vessel into this state if the vessel will be kept in this state for a period in excess of 60 consecutive days. **A delinquent registration penalty fee of \$10.00 shall be imposed for each thirty days of delinquency, not to exceed a total of \$30.00.** Additional penalties may also apply.

## TEMPORARY VESSEL CERTIFICATE OF REGISTRATION

A temporary vessel certificate of registration authorizes the operation of a vessel documented by the United States Coast Guard by a buyer for not more than 60 days from the date of issuance. This vessel certificate of registration is not transferable or renewable. The fee for a temporary certificate of registration is \$5.00 plus a \$9.00 processing fee.

Listed below are important facts to remember about documented vessels:

- ✓ The state of Missouri cannot issue a certificate of title to a documented vessel.
- ✓ You must display one decal in a clearly visible location on each side of the forward half of the vessel.
- ✓ You must renew your documented vessel registration every three years.

Visit the department's web site at: [www.dor.mo.gov/mvdl](http://www.dor.mo.gov/mvdl).

<u>COLOR</u>	<u>CODE</u>
BEIGE	BGE
BLACK	BLK
BLUE	BLU
BROWN	BRO
BRONZE	BRZ
CHROME (STAINLESS STEEL)	COM
COPPER	CPR
CREAM (IVORY)	CRM
DARK BLUE	DBL
DARK GREEN	DGR
GOLD	GLD
GREEN	GRN
GRAY	GRY
LAVENDER	LAV
LIGHT BLUE	LBL
LIGHT GREEN	LGR
MAROON	MAR
ORANGE	ORG
PURPLE	PLE
PINK	PNK
RED	RED
SILVER (ALUMINUM)	SIL
TAN	TAN
TURQUOISE	TRQ
WHITE	WHI
YELLOW	YEL

<u>TYPE OF PROPULSION</u>	<u>CODE</u>
AIR THRUST	AIR
MANUAL	MAN
OTHER	OTH
PROPELLER	PRO
SAIL	SAIL
WATER JET	WAT

<u>TYPE OF VESSEL</u>	<u>CODE</u>
AMPHIBIOUS	AMP
AUXILIARY SAIL	AUX
COMMERCIAL	COM
CRUISER	CRU
DAYCRUISER	DAY
HYDROPLANE	HRO
HOUSEBOAT	HSE
PONTOON	PON
SAIL ONLY	SAL
UTILITY	UTL
YACHT	YAT

<u>TYPE OF MATERIAL</u>	<u>CODE</u>
ALUMINUM	ALUM
CONCRETE	CONCR
FIBERGLASS	FGLAS
HYPAL	HYPAL
KEVLA (TYPE OF FIBERGLASS)	KEVLA
OTHER	OTH
PLASTIC	PLAS
RUBBER/VINYL/CANVAS	RUBBR
STEEL	STEEL
WOOD	WOOD

<u>ENGINE DRIVE TYPE</u>	<u>CODE</u>
INBOARD	INB
OUTBOARD	OUT
POD DRIVE	POD
STERNDRIVE	STE
OTHER	OTH